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# Justin Sharpe

## Objective

To utilize my experience, training, education, and abilities to aid a growing company in a position of management, sales, or customer service.

## Experience

2008-Present	InkStop General/Store Manager	Dublin & Columbus, OH
	• Responsible for all aspects of store operations including key metrics such as sales, warranty attachment percentage, average ticket, & gross margin.	
	• Two weeks before fiscal 2009 began, I took over a store ranked 7 <sup>th</sup> in the market in percent to goal in '08 and brought them to 1 <sup>st</sup> place for Q1 '09.	
2005-2008	Dole Fresh Vegetables Production Lead	Springfield, OH
	• Responsible for the actions of between 50-100 team members.	
	• Developed the skills necessary for managing the production process.	
	• Created and ran the Target Zero safety team whose purpose was to reduce accidents in the plant through education and communication.	
2002-2005	Tharaldson Enterprises Guest Services Manager / Auditor	Springfield, OH
	• Managed the housekeeping staff and their daily functions.	
	• Excelled in customer service while maintaining the responsibilities of a person-in-charge.	
	• Audited and updated accounts via computer and completed the financial tracking information to be reported to the hotel ownership company.	
2002	Ohio Institute of Cardiac Care Administration	Springfield, OH
	• Learned and performed the functions of several departments including medical coding & billing, patient scheduling, reception, medical records, and daily chart preparation.	

## Education

1999-2001	Springfield Clark Joint Vocational School	Springfield, OH
	• Completed the 1-year programs Tech Prep Information Technology and Tech Prep Computer Information Systems.	
	• Member of a group who placed second in state competition for the creation of the "HAX LAN" local area network.	
1997-2001	Northwestern High School	Springfield, OH
	• Received High School Diploma	
	• Completed OWA work study program and received diploma.	

## Skills

- Effectively Bilingual (Spanish)
- Experienced in retail, business & personnel management
- Completed computer systems analysis courses at Clark State
- Experienced in business to business sales and prospecting
- Fully trained and educated in Microsoft Office, Windows, and other common software
- Scored 100% on internal Dole Lead/Supervisor test – 1 of 3 employees in the plant
- Excellent interpersonal and communication skills
- Able to make decisions quickly and accurately
- Knowledgeable in a wide range of technology products

**References for**  
**Justin Sharpe**

**Matthew Nichols**

Market Leader  
InkStop  
2027 Polaris Pkwy.  
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(614) 353-1587

**Robert Karban**

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Dole Fresh Vegetables  
600 Benjamin Dr.  
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**Christina Henley**

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